



Masters

December 2.019

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A.1. Providers



In the case of a provider registration, the note of the families must be taken into account, according to the different accounting criteria, therefore we will give a code 400.00.nnn / 410.00.nnn, or its corresponding supplier invoices pending to receive 400.90.nnn / 410.90.nnn.

Edit provider

Code: 40090057 (Last: 40092929) Name: STUDIO EDITORES, S.L.

Contact: SERGIO CANO CIF: B-80220718 IBAN/SWIFT/BIC: _____

E-mail: soporte@classone.es User: _____ Password: _____

WEB: www.classone.es

Fiscal data

Address: _____

Zip: _____

City: _____

Province: _____

Phones: _____

Warehouse data

Address: PICO DE LAS PALOMAS 7

Zip: 29004

City: MALAGA

Province: MALAGA

Phone: 952338985

Fax: CIVIL-655542066

E-mail: _____

Remarks 2: _____

By clicking on the email icon, you can generate an email with your data. If this icon does not exist, there is no email

By clicking on the Web Site icon, you will access the Provider's Web page.

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A.2. Families



They determine groupings of articles in addition to their accounting accounts and the VAT to be applied (in the case of Supermarkets)

The screenshot shows a software interface with a table of article families and an 'Edit family' dialog box. The dialog box is open over the table, showing the following fields:

- Code: 001
- Description: CARNES
- Type: Food
- Buy account: 48000000
- Sales acc.: 70530001
- Sales VAT: 1 - 10.00
- CAD income: (empty)
- CAD expenses: (empty)

The background table has columns for Code, Description, Type, Buy account, Sales acc., Sales VAT, CAD income, and CAD expenses. The table lists various food and drink items with their respective codes and account numbers.

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A.3. Articles



The article identification **code** is 12 alphanumeric positions, which to associate with the Department application, we will create the sales and purchase articles respectively.

In the case of the sales articles, it is advisable to create them numerically, since the POS are numerical, and the staff is used to handling numeric keyboards. It is also advisable to use the fewest digits in the case of sales articles, so that sales can be made more quickly. The reason that it has 12 characters is that it is intended for the entry of barcode numbers.

Family: This is the code, according to our family file. Each article must belong to a family, in case the family does not exist we must register it first to continue.

Measurement Units: It is the unit of measurement that describes the unit in which the consumption of this article is measured. For example: LITRE.

Order Units: This is the unit of measure which describes the unit in which the orders for this article are placed.

Location: This refers to information about the location of the article within the warehouse, which is useful when the person in charge is not located and the article needs to be located. It is used for Maintenance Departments because of the huge number of references they have (Street/Height/...)

Dept. auto: refers to the warehouse code for automatic decrease, it is the warehouse from which the issues of this article will be automatically decreased to consumption. StarEcon, checks the existence of this warehouse and displays its description. By default it assumes the one we decided in control records, we can use the locator in case we do not remember it, pressing F3 or the query icon.

Type Article: is the mode of decrease and means that this article is :

0 - JUST PURCHASE.

1 - SALE type .1.

2 - SALE type .2.

This means that all the articles with a "0" (ZERO), will be articles that will not appear in any T.P.V., that is to say, that are only bought and consumed, but cannot be sold.

Last Purchase date: it is the date in which the last purchase of this article was made.

It is automatically updated with every entry of the article in the warehouse, every time we make a purchase, when we register it assumes the date of the day (It is advisable to give a fictitious date for example: 01-01-1900 to know the articles that we have created and that have not had movements.

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A.3. Articles



LPP: (L)ast (P)urchase (P)rice, is the price paid in the last purchase for this article. It is automatically updated with each entry in the warehouse.

Note: It cannot be added or modified.

APP: (A)verage (P)urchase (P)rice, is the average cost price of this article in stock. If you do not know how to enter the same quantity as the last cost price. StarEcon recalculates it automatically at each warehouse entry.

Note: It cannot be added or changed.

Max/Min Stock: refers to the minimum and maximum stock quantity we wish to have of this article in stock.

Control: if this box is activated, it means that this article will have a special supervision, originating an e-mail to the person who is authorized, for this treatment in the Control Register.

The **Rat./Un. - Stocks** tab, rations by department: is used to control the stock by sales in the departments, in its automatic readjustment, we can tell you that a bottle has 10 glasses in the Bar-Restaurant, and 8 glasses in the PUB.

This is the meaning of RATIONS.

Please note that in the operations carried out in the POS, provided that the Cost Price is not ZERO, when an article is sold that in that department has rations greater than 1, the rations that have been sold will be deducted from the stock of this Department. Example if we say that a bottle has 8 glasses, and we have sold 2, we would discount $2/8 = 0.25$ units.

The screenshot shows the 'Editar Artículo' window with three tabs: 'Datos', 'Rac./Un. - Exis.', and 'Exis. Depto.'. The 'Rac./Un. - Exis.' tab is active, displaying three tables. The first table, 'Exis. Depto.', shows the current stock levels for three departments. The second table, 'Max/min Depto.', shows the maximum and minimum stock levels for the same departments. The third table, 'Rac./Un.', shows the rations for each department. At the bottom, there is a 'Total: -4.80' label and two buttons: 'Editar Max/Min' and 'Editar Rac./Un.'.

Exis. Depto.	Max/min Depto.	Rac./Un.
5100 - VENTAS RESTAURANTE -4.80	5100 - VENTAS RESTAURANTE 0.00 0.00	5100 - VENTAS RESTAURANTE 0
53 - CAMARAS 0.00	53 - CAMARAS 0.00 0.00	53 - CAMARAS 1
01 - ECONOMATO 0.00	01 - ECONOMATO 0.00 0.00	01 - ECONOMATO 1

TPS or Theoretical Point of Sale:

This is one of the multiple techniques of Sales Control in the different points of sales. Its operation is really very simple, for each element consumed, it should result in a theoretical amount of its sale. In other words, the THEORETICAL BOXES will be controlled from the point of view of CONSUMPTION

As a result of the Theoretical Sales process and having selected in process Load/charge TPS we will obtain a list as shown below:

For example: each unit of Olive Oil, which is consumed in department "00", must generate a theoretical sale of 10 Euros.

Of course, the theoretical sale of a bottle of Chivas, is not the same in the Bar-Cafeteria, as the PUB "whatever". To add a new record in the list of Theoretical Sales Prices, we must choose the department and the article, which in the case of remembering their corresponding codes we can use the locator pressed F3 or the icon of consultation, also entering the theoretical sales price T.P.S.

To modify a record, select the line and press "m" or double-click with the mouse, in this way a window will appear at the bottom of the screen with the record data available for modification.

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A.4. Departments



Edit Department

Code: 00 Description: ALMACEN GENERAL Type: GENERAL

Accounting: Sales

	Food	Drink	Others
CAD: 042	Stocks acc.: 48000000	48000000	48000000
Mismatch acc.: 57001001	Consumptions acc.: 61044000	61044000	61044000
Clients acc.: 43000000	00000000	00000000	00000000

DEPARTMENT ANALYTICAL CODE. This is the code we need for the composition of the DEPARTMENT ANALYTICAL CODE (XYZ system), it is a 3 position numerical code. To give the ANALYTICAL DEPARTMENT "1", you must give "001".

ACCOUNTING account of MISMATCH in DEPARTMENTS: In the DEPARTMENT CLOSINGS, it request us the COLLECTION made in that DEPARTMENT for each FORM OF PAYMENT, except the ROOM CHARGES. It is evident that there can be a DIFFERENCE (MISMATCH), from what is TICKED with what is CHARGED, StarEcon generates the following ACCOUNTING MOVEMENT for this IMBALANCE.

TREASURY account PAYMENT method -----> MISMATCH account
(collected minus ticketing)

As you can see, ACCOUNT 555 is given, which are items pending for ACCOUNTING, since it is advisable to regularize this ACCOUNT against a 769 or 669, depending on the SAME SIGN.

CUSTOMERS ACCOUNTING ACCOUNT: When a SALE and their COLLECTION is generated, it is the CUSTOMER account in that SEAT.

CUSTOMER ACCOUNT -----> SALES ACCOUNT
V.A.T. accounts
----- 0 -----
COLLECTION ACCOUNT -----> CUSTOMER ACCOUNT

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A.4. Departments



Edit Department

Code: 00 Description: ALMACEN GENERAL Type: GENERAL

Accounting: Sales

	Food	Drink	Others
Stocks acc.	48000000	48000000	48000000
Consumptions acc.	61044000	61044000	61044000
Sales acc.	00000000	00000000	00000000

CAD: 042
Mismatch acc.: 57001001
Clients acc.: 43000000

STOCK ACCOUNTING ACCOUNTS: These are the three ACCOUNTS (FOOD, DRINK and OTHER), where the PURCHASE and/or WAREHOUSE TRANSFERS will go, through the CONSUMER'S accounting link. A group "3" ACCOUNT is recommended.

CONSUMPTION ACCOUNTING ACCOUNTS: They are the three ACCOUNTS (FOOD, DRINK and OTHER), where you "CONSUME, LEAVE, READJUST, and the COST of SALE" of the different GOODS, through the accounting link of CONSUMPTIONS. A group "6" ACCOUNT is recommended.

SALES ACCOUNTING ACCOUNTS: These are the three ACCOUNTS (FOOD, DRINK and OTHER), when GOODS from this DEPARTMENT is sold. A group "7" ACCOUNT is recommended.

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A.4. Note Accounting



It should be clarified that as the Spanish legislation stands at the moment there is an incongruence between what we would call OUR FINANCIAL ACCOUNTING (THE REAL ONE), and the TAX ACCOUNTING. The reasons are the following: When goods enter the country, they are tax deductible as BUYING, GROUP "6". Financially, the Goods is not spent until it is consumed, that is, first it would enter the stock of each DEPARTMENT, and when consumed it would be an Expense of that DEPARTMENT. Therefore we would have that the MERCHANDISE enters us in GROUP "3" (Fiscally Group "3", it could only be moved at the END of the YEAR)

No podemos introducir CONSUMOS a grupo "6", por no poder quitar de EXISTENCIAS "3", ¿ cómo conseguimos financieramente saber la Rentabilidad de nuestros DEPARTAMENTOS ? Olvidarnos de la Contabilidad FISCAL, y tener una Contabilidad Financiera REAL, amparándonos en el principio contable de IMAGEN FIEL, que denota TODA y la UNICA REALIDAD de nuestro NEGOCIO.¿ y cómo se arregla finalmente para no tener problemas FISCALES ?

We cannot introduce CONSUMPTIONS to group "6", because we cannot remove from EXISTENCE "3", how do we get to know financially the Profitability of our DEPARTMENTS ? Forget about the FISCAL accounting, and have a REAL financial accounting, based on the accounting principle of FAITHFUL IMAGE, which denotes ALL and the ONLY REALITY of our BUSINESS.

When the Entry of Goods takes place. Provision of PURCHASES.
600 (PURCHASES - FAMILIES) -----> 400.90 /410.90 (SUPPLIERS)

When it occurs, the invoice is received.
400.90 / 410.90 -----> 400.nn / 410.nn
472 (VAT)

FINANCIALLY CONSUMPTIONS.

Cancel the PURCHASE-FAMILY and include in EXISTENCE DEPARTMENT.
300 (FOOD/DRINK stock) -----> 600 PURCHASES

We already know that fiscally there can be no movement in PURCHASING, but we are in FINANCIAL ACCOUNTING.

When the CONSUMPTION takes place.
610 (Consumption of food/drink) -----> 300 (Exist.DPTO)

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A.4. Sales Departments



CODE of the ASSOCIATED SERVICE: To which SERVICE within the HOTEL are associated the SALES of this DEPARTMENT.

SUBTOTAL of the "Production Square": SUBTOTAL of the "Production Square": In the "ordinary hand" there are THREE SUBTOTALS, (1) = [H] Room, (2) = [R] Regime, (3) = [S] Services.

This screen is accessed by being a Sales Department

Code: 20 Description: RESTAURANTE CASIS/COCINA Type: SALES BAR

Accounting: Sales

Hot. assoc. service: PISC Taxation type: R VAT type: 1 - 10.00

Print change: VAT included: Tables control:

Waiter Control: Warnings Z: Z Blind:

Negative units: Update after Z:

Color: [Black] Shift: 0

Active date: 12/01/2020 Payment method: CAJA

Restaurant: -- No. last bill: 200273

VAT type : (1 to 5)
Which is the V.A.T. implicit by this DEPARTMENT

Active Date: The active date of this department. To change the Active Date you must make the corresponding "Z".

Shift : Last shift, every "Z" starts it off at zero.

Restaurant: If you are going to make Restaurant Charges, you must indicate which Restaurant is associated with this POS

Payment method: Default payment method applied in this POS. If TCK is pending and automatic "Z" is performed, it will be charged for this form of Payment

No. Last bill : Counter with the last TCK performed. - Last INVOICE/TICKET number: From which ticket number to issue the next one.

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A.4. Sales Departments



Print change: Print Change on Ticket.

VAT Included: Whether or not the V.A.T. is included in the SALES PRICES.

TABLES CONTROL: If this department is a POS department, you will be told that the POS will work with TABLES, that is, when a TICKET it not collected, it will ask to which table must be charged.

WAITER CONTROL: If this department is going to have an exhaustive control of waiters.

Z Blind: Possibility of making "Z" Blind, that the waiters give the amount of the Box without seeing the "Z". Ask for the collection when closing

Z WARNINGS: It cannot be closed if it is activated and there are still TCK to be collected.

Code: 20 | Description: RESTAURANTE OASIS/COCINA | Type: SALES BAR

Accounting: Sales

Hot. assoc. service: PISC | Taxation type: R | VAT type: 1 - 10.00

Print change: | VAT included: | Tables control:

Waiter Control: | Warnings Z: | Z Blind:

Negative units: | Update after Z:

Color: [Black bar] | Shift: []

Active date: 12/01/2020 | Payment method: CAJA

Restaurant: -- | No. last bill: 200273

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A.4. Sales Departments



Negative Units. If lines with negative units are allowed on the tickets

The screenshot shows the configuration interface for a sales department. At the top, there are fields for Code (20), Description (RESTAURANTE OASIS/COCINA), and Type (SALES BAR). Below this, there are tabs for Accounting and Sales. The main configuration area includes: Hot. assoc. service (FISC), Taxation type (R), VAT type (1 - 10.00), Print change (checked), VAT included (checked), Tables control (checked), Waiter Control (checked), Warnings Z (unchecked), Z Blind (unchecked), Negative units (checked), Update after Z (checked), Color (black), and Shift (0). At the bottom, there are fields for Active date (12/01/2020), Payment method (CAJA), Restaurant (dropdown), and No. last bill (200273).

Update after Z. Once the "Z" is completed, the TCK update is automatically carried out

BACKGROUND COLOR To better distinguish the DEPARTMENT you are in. Normally in "big" HOTELS or RESSORT, there are several POINTS OF SALE, and the waiters are usually the same, to avoid them making mistakes as little as possible through this option you can personify the colors of the POS screen, so that the one of the BAR "EL PIRATA", is on a green background, and the one of the BAR "EL CORSARIO" is on a black background, ...