



BEO – Banquet and Event Orders

BEO – Banquet Event Order

SO - BEO



The fundamental concept for the treatment of Events, is based on what we call Service Order (SO) BEO (Banquet Event Order).

S.O. Functionality

We call SPECIAL SERVICES, to all those SERVICES that from our structure of RESTORATION we can offer and give, so much inside our own RESTAURANT/HOTEL as EXTERNAL (in own house of Client, called in general CATERING).

Each SERVICE that we OFFER, BUDGET, and/or CARRY OUT must have an associated SERVICE ORDER, which explains the characteristics of the SERVICE in question. This term of Service Order will be named quite often, so from here on we will abbreviate it by calling it SO/BEO, which will be explained later.

Really with the perfect understanding of this section, is where we will know which is the majority functionality of SPECIAL SERVICES.

First of all, it is necessary to indicate that no Special Service can be produced, if there is not a Service Order prior to what is going to be BUDGETED, and/or EXECUTED.

When we enter this section, we observe that we can register, or modify, or COPY, as we well know is very normal that from one to another S.O. exist many similarities, for being for the same Client, for wanting the BANQUET similar to the one of ?????? that we have made, etc.

Another important fact is that normally the people who carry out the recruitment tasks are very involved in Public Relations, so StarEcon is aimed at this type of personnel in this section, that is, a lot of processing of TEXTS and WINDOWS, and less data related to intervention, cost control, etc. In a word, COMMERCIAL DATA for SELLING, since after a FIRST WORK which is to PRESENT a BUDGET, we will add the rest of DATA, for the person/s that correspond to that function, but always each one will contribute to the DATABASE of the S.O. what they know best and WITHOUT DUPLICATION of DATA.

BEO – Banquet Event Order

SO - BEO



Main menu / Service orders User: adminc1

Search: []

Date From: 01/02/2020 Date To: 01/02/2021

Search by halls reservation date.

- All
- Pending
- Accepted
- Budgeted
- Attempted
- Completed
- Failed

Types: All

Halls: All

[Refresh]

| Status | No. SO | Description | Event Order Type | Client | Date | Time | Hall |
|--------|---------|---------------|--------------------|--|------------|-------|------------------|
| | 200929 | PC 721392 | 21 - BLESSINGS KL | MARSHALL Victoria & Ryan YOUNG (KL) | 2020-09-29 | 17.00 | 2502 - MIRADOR |
| | 200801 | 719915 | 20 - BLESSINGS BWS | DREELAN Shauna & Steven MANNING (BWS) | 2020-08-01 | 17.00 | |
| | 200530 | PC 721388 | 19 - BLESSINGS CIS | ROCHE Nicola & Brian HEMPENSTALL (CIS) | 2020-05-30 | 16.00 | 2502 - MIRADOR |
| | 200912 | PC 722163 | 11 - WEDDING CIS | MOORE Sinead & Stephen DALTON (CIS) | 2020-09-12 | 16.00 | 2502 - MIRADOR |
| | 200804 | 722607 | 13 - WEDDING KL | HOSKINS Aisling & Gavin QUIRKE (KL) | 2020-08-04 | 13.00 | |
| | 200628 | PC 722610 | 19 - BLESSINGS CIS | BRADLEY Shauna & Michael GRANT (CIS) | 2020-06-28 | 16.00 | 2600 - SALITOS |
| | 200505 | 732521 | 13 - WEDDING KL | POWER Natalie & Barry O'CONNELL (KL) | 2020-05-05 | 17.00 | |
| | 790920 | PC 725970 | 21 - BLESSINGS KL | Class One | 2020-06-22 | 17.00 | 2100 - PANORAMA |
| | 200527 | PC 727519 | 19 - BLESSINGS CIS | CARTER Christina & James LOVELL (CIS) | 2020-05-27 | 17.00 | 2502 - MIRADOR |
| | 200911 | 728175 | 19 - BLESSINGS CIS | RAFFERTY Cathy & John MENARRY (CIS) | 2020-10-30 | 17.00 | |
| | 200529 | PC 731884 | 21 - BLESSINGS KL | HARTE Sandra & Danny McGRAM (KL) | 2020-05-29 | 17.00 | 2502 - MIRADOR |
| | 200808 | PC 730544 | 19 - BLESSINGS CIS | BOYLAN Janice & Mark QUINN (CIS) | 2020-08-08 | 17.00 | 2502 - MIRADOR |
| | 200624 | PC 735615 | 13 - WEDDING KL | MELIA Heather & Shane BARRINS (KL) | 2020-06-24 | 17.00 | 2600 - SALITOS |
| | 200610 | PC 731234 | 13 - WEDDING KL | McDERMOTT Siobhan & Lee CALPIN (KL) | 2020-06-10 | 17.00 | 2600 - SALITOS |
| | 201003 | 731236 | 21 - BLESSINGS KL | O'KANE Justin & Katrina McMULLAN (KL) | 2020-10-03 | 16.00 | |
| | 200403 | 731555 PC | 19 - BLESSINGS CIS | CONROY Tammy & Chris FORNAN (CIS) | 2020-04-03 | 15.00 | 2502 - MIRADOR |
| | 200523 | PC 735164 | 13 - WEDDING KL | FLOOD Nuala & Karl MURRAY (KL) | 2020-05-23 | 17.00 | 2600 - SALITOS |
| | 200506 | DAY AFTER BBQ | 16 - DAY AFTER BBQ | POWER Natalie & Barry O'CONNELL (KL) | 2020-05-06 | 19.00 | |
| | 1807212 | 50 CUMPLEAÑOS | 5 - CELEBRACIONES | John F O'Brien | 2020-02-22 | 10.00 | 2300 - MOONLIGHT |
| | 200724 | PC 733542 | 19 - BLESSINGS CIS | PORTER Sarah & Gavin CRONIN (CIS) | 2020-07-24 | 17.00 | 2502 - MIRADOR |
| | 200725 | DAY AFTER BBQ | 16 - DAY AFTER BBQ | PORTER Sarah & Gavin CRONIN (CIS) | 2020-07-25 | 19.00 | 2600 - SALITOS |
| | 2007252 | PC 734285 | 19 - BLESSINGS CIS | KILLEEN Sharon & gary HUNT (CIS) | 2020-07-25 | 17.00 | 2502 - MIRADOR |

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When we enter this section, we observe that we can register, or modify, or COPY, as we well know is very normal that from one to another S.O. exist many similarities, for being for the same Client, for wanting the BANQUET similar to the one of ?????? that we have made, etc.

On the other hand we can send an email directly from the program since it assumes the email address you have in this SO.

The screenshot shows a software interface for creating a Banquet Event Order (BEO). The top navigation bar includes 'Main menu / Service orders / SO 790920' and 'User: adminc1'. The main form is divided into several sections:

- Header Section:** Contains fields for 'No. SO' (790920), 'Reason' (PC 725970), 'Type' (21), and 'BLESSINGS KL'. It also includes 'Client' (Events), 'Class One', and 'Code Client' (43030198). Execution and budget dates are set to 22/06/2020 and 22/03/2018 respectively, with a duration of 1 day from 17:00 to 03:00. The segment is '11-KL'.
- General Section:** Includes 'SO description', '+ Remarks', 'Halls', 'Notifications', 'Tables arrangement', and 'History' tabs.
- Contact Information:** Fields for NIF/CIF (B15173172), Address 1 (Rafael Alberti 6), City (Perillo), Province (A Coruña), Country (Ireland), and Phone (+34981613709). The email is soporte@classone.es.
- Summary Section:** A table showing: # Pax (100 X 60.00 = 6000.00), # Children (0 X 0.00 = 0.00), # Guaranteed (0), Other charges (0.00), Total (6000.00), Deposited (0.00), Pax Completed (0), Total Amount (32120.00), and Total charged (0.00).
- Footer Section:** Fields for 'Contact person' (Fresh Tours & Events - Kate), 'Contracting person', and 'Payment method'. A 'Send to PMS' button is present.

Similarly we can send an SMS, remember that the phone must be given in the format (+PPNNNNNNNN PP=Country, NNNNNNNNN=Number) Example +34555444111.

In addition, a browser has been incorporated so that you can view the Client's Web page without leaving the application, assuming the http you have recorded on the SO. Our browser does not allow you to navigate anything other than the requested page.

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At the moment when you press send to PMS, provided you are properly connected to Smart Seven Stars. The system will automatically update BEO by changing the Service Order number to the Hotel Reservation number

Main menu / Service orders / SO 790920 User: admin1

No. SO: 790920 Reason: PC 725970 Type: 21 BLESSINGS KL
Exec. date: 22/06/2020 Limit date: 22/03/2018 Days: 1 Start time: 17:00 End time: 03:00 Budget date: Segment: 11-KL Status: ●

General SO description + Remarks Halls Notifications Tables arrangement History

NIF/CIF: B15173172 Address 1: Rafael Alberti 6 Address 2: Zip: City: Perillo Province: A Coruña Country: Ireland Phone: +34981613709 E-mail: soporte@classone.es Website: http://www.classone.es

| | | | | | |
|---------------|-----|---|---------|---|---------|
| # Pax | 100 | X | 60.00 | = | 6000.00 |
| # Children | 0 | X | 0.00 | = | 0.00 |
| # Guaranteed | 0 | | | | |
| Other charges | | | 0.00 | | |
| Total | | | 6000.00 | | |
| Deposited | | | 0.00 | | |

Pax Completed: 0 Total Amount: 32120.00 Total charged: 0.00

Main menu / Service orders / SO 790920 User: admin1

No. SO: 790920 Reason: PC 725970 Type: 21 BLESSINGS KL
Exec. date: 22/06/2020 Limit date: 22/03/2018 Days: 1 Start time: 17:00 End time: 03:00 Budget date: Segment: 11-KL Status: ●

Send to PMS

Menú Principal / Reservas / Estancias / 1.4. Modificación de Reservas Usuario: admin1

Booker: Cliente NIF: B15173172 Nombre/Apellidos / Class: One Tarjeta corporativa: Matricula: Cardex: Modificación: Anticipo / NR: 0.00 Fecha alta: 30/12/2019

Voucher: # Reserva: 790920

Fecha/Hora: 22/06/2020 LU 17:00 Via Entrada: BEO Noches: 1 Fecha/Hora: 23/06/2020 MA 03:00 Via Salida: BEO

Canal/Segmento: Canal: BODAS Com.1: Com.2: Com.3:

BEO

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When we start a BEO, first it given us a number that corresponds to the last one given, then we tell the reason given by the customer. Once we have given the customer, we check whether there was a BEO from that customer and if so, we are given the option of accepting the customer's historical data.

These would be what we would call the SO/BEO's header data

General data tab

Main menu / Service orders / SO 790920 User: adminc1

| | | | | | | | | | | | | | | | |
|------------|------------|------------|------------|-------------|----|--------------|-------|----------|-------|-------------|--|---------|-------|--------|---|
| No. SO | 790920 | Reason | PC 725970 | Type | 21 | BLESSINGS KL | | | | | | | | | |
| Client | Events | Class One | 43030198 | Code Client | | | | | | | | | | | |
| Exec. date | 22/06/2020 | Limit date | 22/03/2018 | Days | 1 | Start time | 17:00 | End time | 03:00 | Budget date | | Segment | 11-KL | Status | ● |

General | SO description | + Remarks | Halls | Notifications | Tables arrangement | History

| | |
|-----------|------------------------|
| NIF/CIF | B15173172 |
| Address 1 | Rafael Alberti 6 |
| Address 2 | |
| Zip | |
| City | Perillo |
| Province | A Coruña |
| Country | Ireland |
| Phone | +34981613709 |
| E-mail | soporte@classone.es |
| Website | http://www.classone.es |

| | | | | | |
|---------------|-----|---|---------|---|---------|
| # Pax | 100 | X | 60.00 | = | 6000.00 |
| # Children | 0 | X | 0.00 | = | 0.00 |
| # Guaranteed | 0 | | | | |
| Other charges | | | 0.00 | | |
| Total | | | 6000.00 | | |
| Deposited | | | 0.00 | | |

| | |
|---------------|----------|
| Pax Completed | 0 |
| Total Amount | 32120.00 |
| Total charged | 0.00 |

Contact person: Fresh Tours & Events - Kate
Contact phone:
Contracting person:
Payment method:

[Send to PMS](#)

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Description Tab SO/BEO

Main menu / Service orders / SO 790920 User: adminc1

No. SO: 790920 Reason: PC.725970 Type: 21 BLESSINGS KL
Client: Events Class One 43030198 Code Client
Exec. date: 22/06/2020 Limit date: 22/03/2018 Days: 1 Start time: 17:00 End time: 03:00 Budget date: Segment: 11-KL Status: ●

General **SO description** + Remarks Halls Notifications Tables arrangement History

Header MENÚS, BEBIDAS Y AUDIOVISUALES

| | |
|---|--|
| <p>BUFFET</p> <p>CANAPÉS, SALMÓN, CAVIAR, ROQUEFORT, JAMÓN SERRANO, CAÑA DE LOMO, QUESO DE LA REGIÓN, TARTALETAS DE MARISCO, PASTEL DE PESCADO, SACITOS DE TOLLO, LAGRIMAS DE HIGADO, CHIPOLOTAS FRITAS, PERLITAS DE RAPE, TRONQUITOS DE MERLUZA, COQUETAS DE CAZA, GAMBAS ORLY, TOSTADAS GRATINADAS DE CRIADILLAS</p> | <p>BEBIDAS</p> <p>LAS BEBIDAS SERÁN EN EL BAR DEDICADO A TAL EFECTO, PUDIENDOSE TOMAR SIN EXCEPCIÓN (BARRA LIBRE), INCLUSIVE SI PROCEDIESE CUALQUIER WHISKIE DE RESERVA</p> |
| <p>CAFE BREAK</p> <p>LA JORNADA DE LA TARDE SE SERVIRÁ SOBRE LAS 17.00 PM CAFÉ PARA TODOS LOS ASISTENTES O BIEN TÉ AL IGUAL QUE PASTAS</p> | <p>AUDIOVISUALES</p> <p>DISPONDrán DE RETROPROYECTOR PARA FILMINAS, CAÑÓN DE CONEXIÓN A ORDENADOR HD 1024x800 MANGUERAS DE CONEXIÓN AL IGUAL QUE DISPONDrán DEL EQUIPO DE TRADUCCIÓN SIMULTANEA. SI HICIERA FALTA SE SUMINISTRA TV CON CABLE HDMI</p> |

Concierge JUNTA DE ACCIONISTAS DE BBVA Y TELEFÓNICA

Hall arrangement SE MONTARÁ MESA IMPERIAL EN LA SALA EXPRESA PARA ELLO. SE REVISARÁN LAS MEDIDAS DE SEGURIDAD SEGÚN NORMAS DE ALTA RESPONSABILIDAD POR LA EMPRESA PERTINENTE, ANTES DE LA REUNIÓN SE DEBE PROCEDER A LA REVISIÓN TOTAL DE LAS MEDIDAS DE SEGURIDAD, HACER UNA PRUEBA

Remarks HAY QUE TENER EN CUENTA EL ALTO NIVEL DE LOS ASISTENTES POR ELLO SE DEBE AVISAR AL PERSONAL PARA QUE ASÍ SE PROCEDA EN TODO MOMENTO. AL IGUAL QUE LA CORRESPONDIENTE DISCRECIÓN QUE RODEA A ESTE TIPO DE EVENTOS

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Main menu / Service orders / SO 790920 User: admin1

| | | | | | | | | | | | | | | | |
|------------|------------|------------|------------|-------------|----|--------------|-------|----------|-------|-------------|--|---------|-------|--------|---|
| No. SO | 790920 | Reason | PC 725970 | Type | 21 | BLESSINGS KL | | | | | | | | | |
| Client | Events | Class One | 43030198 | Code Client | | | | | | | | | | | |
| Exec. date | 22/06/2020 | Limit date | 22/03/2018 | Days | 1 | Start time | 17:00 | End time | 03:00 | Budget date | | Segment | 11-KL | Status | ● |

General SO description **+ Remarks** Halls Notifications Tables arrangement History

B I [Icons] [A - A - ?]

Class One es un grupo de empresas informáticas dedicado en exclusividad al mundo de la **Hostelería**. Informáticos desde 1.982 (y vinculados al sector hotelero desde 1.990), nuestros productos, entre los que destaca el **PMS para hotel Seven Stars**, han sido implantados en **más de 150 hoteles y cadenas** de gran solvencia, tanto en España (Península e Islas Canarias) como en el extranjero.

Entre los principales servicios que ofrecemos a nuestros clientes se encuentran:

- **Desarrollo, implantación y soporte** de productos informáticos aplicados al mundo de la hostelería
- **Consultoría de Negocio** asociada al ámbito hostelero
- **Consultoría Financiera** e implantación de nuestra solución informática para la gestión de la Contabilidad de la empresa (solución horizontal, aplicable a cualquier sector)

Con oficinas centrales en La Coruña, el Grupo Class One cuenta también con otros delegados y distribuidores, tanto en la Península y Canarias, como en el extranjero.

Tab of
+ Remarks

BEO – Banquet Event Order

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Main menu / Service orders / SO 790920

User: admin1

No. SO: 790920 Reason: PC 725970 Type: 21 BLESSINGS KL
Client: Events Class One 43030198 Code Client
Exec. date: 22/06/2020 Limit date: 01/03/2020 Days: 1 Start time: 17:00 End time: 23:00 Budget date: Segment: 11-KL Status: ●

Halls tab

General SO description Remarks **Halls** Notifications Tables arrangement History

Booking consultation in halls assignment

Add Hall
Hall: Start: 22/06/2020 17:00 End: 22/06/2020 23:00
Public remarks: Carácterés (con HTML): 0/1024
Pax: 100 # Children: 0 Amount: 0.00
Internal remarks: Halls booking

PANORAMA, 22/06/2020 17:00 - 23/06/2020 03:00
Hall: 2100 PANORAMA Start: 22/06/2020 17:00
Public remarks: Poner sillas tipo escenario Carácterés (con HTML): 35/1024
Pax: 100 # Children: 0 Amount: 0.00

Date: 05/02/2020
Halls: All
Types: All
Status:
 All
 Pending
 A
 B
 C
 Com
 Failed
Class One - PC 725970
No. SO: 790920
Reason: PC 725970
Hall: PANORAMA
Date Start: 17:00 22/06/2020
Date End: 03:00 23/06/2020
Pax Adults: 100
Pax Total: 100
Hall Closings

Main menu / Halls booking User: admin1

June 2020

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|--|--|--|--|--|--|---|
| 1 | 2 O'SHEA Lyndsay & David G +2 más | 3 O'SHEA Lyndsay & David G +3 más | 4 FARRELL Michelle & Nial M +3 más | 5 | 6 | 7 |
| 8 | 9 McDERMOTT Siobhan & L McDERMOTT Siobhan & L | 10 McDERMOTT Siobhan & L | 11 ASHWORTH-DAVIES Ann B ASHWORTH-DAVIES Ann B | 12 WILLIAMSON Philomena & WILLIAMSON Philomena & | 13 | 14 |
| 15 | 16 FALVEY Barbara & Mark CF +2 más | 17 GILCHRIST Amanda & Siobh +2 más | 18 TYRRELL Claire & Michael +3 más | 19 TYRRELL Claire & Michael +3 más | 20 WALSH Rachel & Mark JOY WALSH Rachel & Mark JOY | 21 |
| 22 Class One - PC 725970 | 23 BURKE Damien & Victoria G BURKE Damien & Victoria G | 24 MELIA Heather & Shane DA MELIA Heather & Shane DA | 25 DORAN Carmel & Mark WA +2 más | 26 CONWAY Rebecca & Siobh CONWAY Rebecca & Siobh | 27 MAGORRIAN Danielle & De +3 más | 28 BRADLEY Shauna & Michal +2 más |
| 29 RYAN Lee Ann & Keith DEV RYAN Lee Ann & Keith DEV | 30 BANNON Aida & Derek REI +2 más | 1 COSS Lesley & Clive GREE | 2 | 3 | 4 | 5 |
| 6 McDONAGH Darragh & Sta +3 más | 7 | 8 | 9 | 10 HEALION Josephine & Gari HEALION Josephine & Gari | 11 LEONARD Jacqueline Ann J +4 más | 12 |

See operative in Halls Booking

BEO – Banquet Event Order

SO - BEO



Main menu / Halls booking User: admin1

22 June 2020

Date: 22/06/2020

Halls: All

Types: All

Status: All, Pending, Accepted, Budgeted, Attempted, Completed, Failed

| Hall | 04:00 | 08:00 | 12:00 | 16:00 | 20:00 | 00:00 | 04:00 | 08:00 | 12:00 | 16:00 |
|---------------------------|-------|-------|-------|-------|-----------------------|-------|-------|-------|-------|-------|
| OASIS SALON | | | | | | | | | | |
| RESTAURANTE OASIS TERRAZA | | | | | | | | | | |
| PANORAMA | | | | | Class One - PC 725970 | | | | | |
| PANORAMA LOUNGE | | | | | | | | | | |
| BAR PISCINA | | | | | | | | | | |
| MOONLIGHT | | | | | | | | | | |
| MAXICLUB | | | | | | | | | | |
| SALA MALAGA | | | | | | | | | | B |
| SALA ARROYO | | | | | | | | | | BUR |
| MIRADOR | | | | | | | | | | |
| SALON PLANTA 8 | | | | | | | | | | |
| SALITOS | | | | | | | | | | |
| LUNA | | | | | | | | | | |
| HALL RECEPCION | | | | | | | | | | |
| HABITACIONES | | | | | | | | | | |

We give the date we want to see and we keep up to date.

We can move by turning the mouse wheel, as we turn it in one direction or another we extend the day or see more days

By moving the mouse up or down we can see more halls.

Main menu / Halls booking User: admin1

22 June 2020

Date: 22/06/2020

Halls: All

Types: All

Status: All, Pending, Accepted, Budgeted, Attempted, Completed

| | | | | | | | | | | |
|----------------|--|--|-------|--|------|--|-------|--|-------|--|
| MAXICLUB | | | | | | | | | | |
| SALA MALAGA | | | WALSH | | BURK | | MELLY | | DORAN | |
| SALA ARROYO | | | | | | | | | | |
| MIRADOR | | | | | | | | | | |
| SALON PLANTA 8 | | | | | | | | | | |
| SALITOS | | | | | | | | | | |
| LUNA | | | | | | | | | | |
| HALL RECEPCION | | | | | | | | | | |

Main menu / Halls booking User: admin1

22 June 2020

Date: 22/06/2020

Halls: All

Types: All

Status: All, Pending, Accepted, Budgeted, Attempted, Completed

| Hall | Sun 21 | Mon 22 | Tue 23 | Wed 24 | Thu 25 | Fri 26 |
|---------------------------|--------|--------|--------|--------|--------|--------|
| OASIS SALON | | | | | | |
| RESTAURANTE OASIS TERRAZA | | | | | | |
| PANORAMA | | | | | | |
| PANORAMA LOUNGE | | | | | | |
| BAR PISCINA | | | | | | |
| MOONLIGHT | | | | | | |
| MAXICLUB | | | | | | |
| SALA MALAGA | | WALSH | | BURK | MELLY | DORAN |
| SALA ARROYO | | | | | | |
| MIRADOR | | | | | | |
| SALON PLANTA 8 | | | | | | |
| SALITOS | | | | | | |
| LUNA | | | | | | |
| HALL RECEPCION | | | | | | |
| HABITACIONES | | | | | | |

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Main menu / Halls booking User: admin1

2020

January February March April

May June July August

September October November

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This screenshot shows a calendar interface for the year 2020. The months are arranged in a grid. The month of June is highlighted with a red box, and a red arrow points from this box to the right-hand screenshot.

By clicking on the month, we can access the specific month and see all the events that take place in that month

Main menu / Halls booking User: admin1

June 2020

Mon Tue Wed Thu Fri Sat Sun

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|-----|-----|-----|-----|-----|-----|-----|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| | 8 | 9 | 10 | 11 | 12 | 13 |
| | 15 | 16 | 17 | 18 | 19 | 20 |
| | 22 | 23 | 24 | 25 | 26 | 27 |
| | 29 | 30 | | | | |
| | 6 | 7 | 8 | 9 | 10 | 11 |
| | 13 | 14 | 15 | 16 | 17 | 18 |
| | 20 | 21 | 22 | 23 | 24 | 25 |
| | 28 | 29 | 30 | 1 | 2 | 3 |
| | 8 | 9 | 10 | 11 | 12 | 13 |
| | 15 | 16 | 17 | 18 | 19 | 20 |
| | 22 | 23 | 24 | 25 | 26 | 27 |
| | 29 | 30 | | | | |
| | 6 | 7 | 8 | 9 | 10 | 11 |
| | 13 | 14 | 15 | 16 | 17 | 18 |
| | 20 | 21 | 22 | 23 | 24 | 25 |
| | 28 | 29 | 30 | 1 | 2 | 3 |

>>

This screenshot shows a detailed view of the events for June 2020. The events are listed in a table format, with columns for each day of the week. The events are:

- Class One - FC 725970
- BURKE Damien & Victoria CRIPPS
- MELIA Heather & Shane BARRINS
- DORAN Carmel & Mark WALSH (CIS)
- GONWAY Rebecca & Stephen MUIR
- MAGORRAN Danielle & Derek FITZ
- BRADLEY Shauna & Michael GRAN
- BURKE Damien & Victoria CRIPPS
- MELIA Heather & Shane BARRINS
- GONWAY Rebecca & Stephen MUIR
- RYAN Lee Ann & Keith DEVINE (CIS)
- BANNON Aida & Derek REILLY (CIS)
- COSS Lenley & Cliva GREENAN (CIS)
- LOGUE Alish & Shane HARAN (CIS)
- ROBERTSON Alica & Richard HOWE
- RYAN Lee Ann & Keith DEVINE (CIS)
- McDONAGH Daragh & Stacey (CIS)
- HEALION Josephine & Garrett DEU
- LEONARD Jacqueline Ann & Lee An

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Clicking on the event gives us more information about the event

The screenshot displays the Class One software interface. On the left is a sidebar with filters for Date (22/06/2020), Halls (All), Types (All), and Status (All, Pending, Accepted, Budgeted, Attempted, Completed, Failed). The main area shows a calendar for June 2020. A red arrow points from the text box to the event 'Class One - PC 725970' on June 22nd. Below the calendar, a detailed view of the BEO is shown, including fields for Client (Class One), Contractor, No. SO (790920), Reason (PC 725970), Contact person (Fresh Tours & Events - Kate), and Phone.

| Mon | Tue | Wed | Thu | Fri | Sat | Sun |
|--|--|--|--|--|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 WALSH Rachel & Mark JOY |
| 22 Class One - PC 725970 | 23 BURKE Damien & Victoria BURKE Damien & Victoria | 24 MELIA Heather & Shane BA MELIA Heather & Shane BA | 25 DORAN Carmel & Mark WA +2 más | 26 CONWAY Rebecca & Steph CONWAY Rebecca & Steph | 27 MAGORRIAN Danielle & De +3 más | 28 BRADLEY Shauna & Michal +2 más |
| 29 RYAN Lee Ann & Keith DEV RYAN Lee Ann & Keith DEV | 30 ANNON Aida & Derek RE +2 más | 1 | 2 COSS Lesley & Clive GREE | 3 | 4 LOGUE Alish & Shane HAR LOGUE Alish & Shane HAR | 5 ROBERTSON Ailsa & Richa +2 más |
| 6 McDONAGH Carragh & Sta +3 más | 7 | 8 | 9 | 10 HEALION Josephine & Garr HEALION Josephine & Garr | 11 LEONARD Jacqueline Ann +4 más | 12 |

SO: 22/06/2020, No. SO: 790920, Reason: PC 725970, Client: Class One, Contractor: , Contact person: Fresh Tours & Events - Kate, Phone:

BEO – Banquet Event Order

SO - BEO



Main menu / Service orders / SO 790920 User: admin1

| | | | | | | | | | | | | | | | |
|------------|------------|------------|------------|-------------|----|--------------|-------|----------|-------|-------------|--|---------|-------|--------|--|
| No. SO | 790920 | Reason | PC 725970 | Type | 21 | BLESSINGS KL | | | | | | | | | |
| Client | Events | Class One | 43030198 | Code Client | | | | | | | | | | | |
| Exec. date | 22/06/2020 | Limit date | 01/03/2020 | Days | 1 | Start time | 17:00 | End time | 23:00 | Budget date | | Segment | 11-KL | Status | |

General SO description + Remarks Halls **Notifications** Tables arrangement History

Notification 1

DEBEMOS LLAMAR A MERCEDES PARA CONCRETAR EXACTAMENTE CUALES VNA A SER LAS MEDIDAS DE SEGURIDAD FINALES. SABER SI VA A VENIR EL PRESIDENTE DEL GOBIERNO A LA APERTURA O NO

Notification 2

Notification 3

Aviso

Fecha ejec.: 20/11/2018 13:30
Fecha Aviso: 17/11/2019
Orden Serv.: 181120 - Prueba boda 191005
Cliente: COTTAM Elizabeth & Jonathan FURLONG (CIS)
Teléfono:
Aviso: ENVIAR ENVIO CORTO

We have up to 3 possibilities with their corresponding notes so that when making a selection by Alerts/Warning, we detect those that are between these limits (Example below)

BEO – Banquet Event Order

SO - BEO



We can give the tables with the number of guests per table and by clicking on the table itself, each of the names of the guests who are part of that table will be given.

Main menu / Service orders / SO 790920 User: admin1

No. SO: 790920 Reason: PC 725970 Type: 21 BLESSINGS KL
Client: Events Class One 43030198 Code Client
Exec. date: 22/06/2020 Limit date: 01/03/2020 Days: 1 Start time: 17:00 End time: 23:00 Budget date: Segment: 11-KL Status: ●

General SO description + Remarks Halls Notifications **Tables arrangement** History

| Code | Name | Number |
|------|-------------------------|--------|
| 1 | Mesa presidencial Trump | 7 |
| 2 | Area Madrid | 5 |

Name Diner

- Antonio Gutierrez
- Donald Trump
- Javier Sabariz
- Santiago Losada
- Toni Bibiloni

General SO description + Remarks Halls Notifications **Tables arrangement** History

| Code | Name | Number |
|------|-------------------------|--------|
| 1 | Mesa presidencial Trump | 7 |
| 2 | Area Madrid | 5 |

Name Diner

- Adelina
- Bienvenido
- Juanito
- Pepito
- Rosa

BEO – Banquet Event Order

SO - BEO



History, are the different phases that have been had of an event, even those that we have been able to introduce manually

Main menu / Service orders / SO 790920 User: adminc1

No. SO: 790920 Reason: PC 725970 Type: 21 BLESSINGS KL
Client: Events Class One Code Client: 43030198
Exec. date: 22/06/2020 Limit date: 01/03/2020 Days: 1 Start time: 17:00 End time: 23:00 Budget date: Segment: 11-KL Status:

General SO description + Remarks Halls Notifications Tables arrangement **History**

Add Entry

| Date | Type | Description | User | Attached |
|---------------------|----------|---|---------|--|
| 2020-02-05 18:30:31 | Invoice | Bill 25338. Total BEO: 32120.00 | adminc1 | bill-25338-2.pdf |
| 2020-02-05 18:29:05 | Proforma | | adminc1 | bill-790920-2-proforma.pdf |
| 2019-12-30 18:55:58 | Collect | | adminc1 | |
| 2019-12-30 18:53:34 | Invoice | Factura 25337. Total OS.: 26120.00 | adminc1 | bill-25337-2.pdf |
| 2019-12-30 18:44:57 | Proforma | | adminc1 | bill-790920-2-proforma.pdf |
| 2019-12-30 11:31:11 | Manual | Nos comentaron que vendría el CEO y CFO | adminc1 | petrus.jpg |
| 2019-12-30 11:30:03 | Manual | Llamafron por telefono para confirmar | adminc1 | |

20 < 1 >