



SO/BEO Reports

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SO - BEO



The screenshot displays the 'Service orders reports' interface. On the left is a filter sidebar with the following options:

- Exec. date** (selected)
- Client
- Notification
- Delay

Date filters: Date From (01/02/2020), Date To (01/02/2021).

Search by halls reservation date: All, Pending, Budgeted, Attempted, Completed, Failed.

Types: All, Halls: All.

On the right is a table with the following columns: Status, No. SO, Description, Event Order Type, Client, Date, Time, Hall, Pax, Total.

Status	No. SO	Description	Event Order Type	Client	Date	Time	Hall	Pax	Total
Green	200205	COSTA DEL SOUL FEB 2020	3 - GRUPOS	Kevin Roberts - Goldsoul	2020-02-06	10.00	2300 - MOONLIGHT	0	0.00
Blue	1907212	50 CUMPLEAÑOS	5 - CELEBRACIONES	John F O'Brien	2020-02-22	10.00	2300 - MOONLIGHT	180	0.00
Red	190611	SCOTTISH COUNTRY DANCE GROUP	3 - GRUPOS	Andrew Smart	2020-02-23	19.30	2501 - SALA ARROYO	0	0.00
Green	200228	788984 PC	14 - WEDDINGS IN-HOUSE	HETALA Heidi & Laura EINOLANDER (CM)	2020-02-28	14.00	2502 - MIRADOR	50	2250.00
Green	200314	758687 PC	19 - BLESSINGS CIS	O'CONNOR Ruth & Patrick CONLON (CIS)	2020-03-14	16.00	2502 - MIRADOR	100	6150.00
Green	2003141	International Celtic Festival	8 - SHOWS MOONLIGHT	Fr. Gerard Daly	2020-03-14	10.00	2300 - MOONLIGHT	300	0.00
Green	200318	785732 PC	21 - BLESSINGS KL	RICHARDS Grant & Angela DZYUNDZYAK (KL)	2020-03-18	16.00	2502 - MIRADOR	45	2767.50
Red	190515	750301	22 - BLESSINGS IN-HOUSE	JANKALISKAITE Kornelija & Gediminas BOGDANOVAS (CM)	2020-03-22	17.00	2502 - MIRADOR	2	90.00
Green	200403	731555 PC	19 - BLESSINGS CIS	CONROY Tammy & Chris FORNAN (CIS)	2020-04-03	15.00	2502 - MIRADOR	40	2400.00
Green	200404	DAY AFTER BBQ (731555)	16 - DAY AFTER BBQ	CONROY Tammy & Chris FORNAN (CIS)	2020-04-04	15.00	2200 - BAR PISCINA	40	2400.00
Green	200409	762586 PC	19 - BLESSINGS CIS	DOWLING Ann & John O'BRIEN (CIS)	2020-04-09	17.00	2502 - MIRADOR	40	2460.00
Blue	200411	Pending	13 - WEDDING KL	DOHERTY Tanya & Steven LAFFERTY (KL)	2020-04-11	17.00	2502 - MIRADOR	50	3075.00
Green	200412	767110 PC	21 - BLESSINGS KL	SHANAHAN Julieann & Jack RYAN (KL)	2020-04-12	16.00	2502 - MIRADOR	30	1845.00
Green	200417	738135 PC	19 - BLESSINGS CIS	TUOHY Niallona & Michael KEARNEY (CIS)	2020-04-17	16.00	2502 - MIRADOR	110	6600.00
Blue	200418	MUSICAL SHOW	8 - SHOWS MOONLIGHT	Ricky Lavazza	2020-04-18	20.00	2300 - MOONLIGHT	180	0.00
Green	1905263	COSTA DEL JIVE	3 - GRUPOS	Shella Kearns	2020-04-19	10.00	2100 - PANORAMA	0	0.00
Red	200423	Pending	19 - BLESSINGS CIS	WHELAN Emma & Gary MURPHY (CIS)	2020-04-23	16.00	2502 - MIRADOR	60	3690.00
Green	2004232	767764 PC	19 - BLESSINGS CIS	WHELAN Emma & Gary MURPHY (CIS)	2020-04-23	16.00	2502 - MIRADOR	60	3690.00
Green	200424	763730 PC	11 - WEDDING CIS	KERRIGAN Nikki & Ruairi BYRNE (CIS)	2020-04-24	17.00	2502 - MIRADOR	80	4920.00
Green	200425	786990 PC	13 - WEDDING KL	McDERMOTT Fiona & Jarlath RICE (KL)	2020-04-25	13.00	2502 - MIRADOR	100	6150.00
Green	200428	735240 PC	19 - BLESSINGS CIS	McGUIRE Tara & Kieran NEALON (CIS)	2020-04-28	16.00	2502 - MIRADOR	70	4200.00
Green	200429	DAY AFTER BBQ	16 - DAY AFTER BBQ	McGUIRE Tara & Kieran NEALON (CIS)	2020-04-29	14.30	2200 - BAR PISCINA	50	850.00
Total:								9067	472804.50

The SO/BEO to be displayed can be filtered based on its status

A filter can be applied for the SO/BEO types. The SO/BEO types will match those defined in the Master files or by HALLS

We will get a follow up of the SO/BEO by separating them into two big groups, the PENDING and the CARRIED OUT. In the group of the SO/BEO, pending would enter:

- The completed ones
- The budgeted ones
- The Accepted

The reports can be ordered by Execution Date or by Client.

SO/BEO Reports

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Main menu / Service orders reports User: admin1

Status	No. SO	Description	Client	Phone	Exec. date	Date Notification	Notification
●	190515	750301	JANKALISKAITE Kornelija & Gediminas BOGDANOVAS (CM)		2020-03-22	2018-12-15	DUE TO PAY HOTEL DEPOSIT

Notification

Exec. date: 22/03/2020 17:00
Date Notification: 15/12/2018
SO: 190515 - 750301
Client: JANKALISKAITE Kornelija & Gediminas BOGDANOVAS (CM)
Phone:
Notification: DUE TO PAY HOTEL DEPOSIT

If we click on this SO/BEO, it will give us more information and will extend the WARNING

Main menu / Service orders reports User: admin1

Status	No. SO	Description	Client	Phone	Exec. date	Date Notification	Notification
●	190515	750301	JANKALISKAITE Kornelija & Gediminas BOGDANOVAS (CM)		2020-03-22	2018-12-15	DUE TO PAY HOTEL DEPOSIT

Notification

Exec. date: 22/03/2020 17:00
Date Notification: 15/12/2018
SO: 190515 - 750301
Client: JANKALISKAITE Kornelija & Gediminas BOGDANOVAS (CM)
Phone:
Notification: DUE TO PAY HOTEL DEPOSIT

SO/BEO Reports

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Main menu / Service orders reports User: admin1

Status	Núm. O.S.	Descripción	Tipo de Orden de Servicio	Ciente	Fecha límite	Hora	Salón	Pax
	3	Boda	01 - BANQUETE	Javier e Inma	2016-04-01	15:00	03 - LLAGAR EL TONEL	25

Delay

Date From: 01/02/2020
Date To: 01/02/2021

Search by halls reservation date.

- All
- Pending
- Accepted
- Budgeted
- Attempted
- Completed
- Failed

Types: All
Halls: All

100

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When the current date is higher than the DELAY date we have indicated in the SO/BEO